

APPLICATION FOR EMPLOYMENT

POST APPLIED FOR ...

This form should be completed and returned to: Cloudy Tan, The Tim Parry Johnathan Ball Foundation for Peace, Peace Centre, Peace Drive, Great Sankey, Warrington, Cheshire, WA5 1HQ or emailed to cloudy.tan@foundation4peace.org

PERSONAL

Surname:	First Names:
Address:	Contact telephone no(s) (and convenient time for us to contact you): Home: Mobile: Time:.....
E-mail:	

Training or Qualifications gained relevant to this position

Dates obtained	Details

Present or Most Recent Employment

Title:	
Dates employed:	Salary:
Notice period:	
Employer: Address:	
Key responsibilities of post:	

Previous Employment - in date order (most recent first)

From	To	Title & Key duties of post	Employer's Name and Location

EXPERIENCE/RELEVANT SKILLS

Please give details of relevant skills, experience and knowledge, demonstrating how you meet the requirements of the post as detailed in the advertisement and job specification for the post you are applying for. Please show examples from your past employment, interests, voluntary work or life experiences. **PLEASE ATTACH A CV.**

(Continue on a separate sheet if necessary, indicating your name)

Please give details and addresses, in full, of 2 individuals, not related to you, who will provide employment references covering the last 5 years. One of these must be your present or most recent employer if you are not currently employed. The other must be a referee who can express a professional opinion of your work. Referees should be able to comment on your ability to perform the job you are applying for if you have not been working during this time.

Please note that referees will NOT be approached until after any interview.

Name:	Telephone No:
Email:	
Position/Occupation:	
Name of Organisation:	
Address:	

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Email:	
Position/Occupation:	
Name of Organisation:	
Address:	

Have you ever been convicted by a court of a criminal offence? If yes, please give details including dates and court where convicted:	YES/NO*
Are you subject to any current or outstanding disciplinary procedures or legal action? If so, please give details:	YES/NO

Police Checks

I hereby give written consent that the Tim Parry Johnathan Ball Foundation for Peace may carry out a check with the Police.

Signed: Date:

Financial Services Act 1988

Have you ever been declared bankrupt or been the subject of bankruptcy proceedings or made any arrangements with creditors? **YES/NO***

If yes, please give details.

Data Protection Act 1984

I understand that if appointed I will be required to provide necessary information to enable a personal file and computerised record to be set up.

Signed: Date:

Do you hold a valid UK driving licence? **YES/NO***

*Please delete as applicable.

Where did you see the advertisement for this job?

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The information given is to the best of my knowledge and correct. I understand that deliberate mis-representation or omission of factual information requested may lead to dismissal/legal action.

Signed: Date:.....